

# YWCA TORONTO EMPLOYMENT CENTRE

2425 Eglinton Avenue East, Suite 303

Call to register today!  
**416.264.5788**

**Learn About Our Services: Meet a Career Advisor** – Looking for work is easier when you are not doing it alone. Understand the advantages, processes and incentives of working with Employment Ontario and YWCA Toronto. [Phone/Online/In person](#)

**Refresh Your Résumé: Résumé Workshop** – Transform your résumé into a targeted marketing tool that will get noticed by employers and get you interviews. References will also be discussed. [Zoom](#)

**How to Ace Your Interview: Interview Skills Workshop** – Learn how to prepare for an interview and how to respond effectively. Explore interview formats, questions to ask an employer and hidden intentions from questions. [Zoom](#)

**Tell Me About Yourself & Other Tough Interview Questions** – In this workshop we focus on how to stand out in an interview and how to answer tough interview questions. You will get a chance to practise responses and build confidence. [Zoom](#)

**One-on-one Résumé Help** – For YWCA Toronto registered clients and new clients of YWCA Toronto only. Our staff will assist with revising your résumé and cover letter. [Phone/Email/Zoom/In person](#)

**Settlement Services and Resources** – For newcomers living in the area to learn about services and resources for individuals, couples and families. Provided by Catholic Cross-Cultural Services. [Online](#)

**Better Jobs Ontario Information Session** – Learn about eligibility, suitability, skills training, financial assessment and more. The objective of Better Jobs Ontario is to support unemployed individuals requiring skills training. [Zoom](#)

**Evaluate Your Skills: Typing, Bookkeeping and More** – Arrange for an appointment to test yourself and discover your scores. [Online testing](#)

**Energize your Job Search!** – Is your job search working? Are you getting calls for interviews? If not, join our workshop where you will learn tips and techniques to refresh your job search. [Zoom](#)

**Cover Letters That Work!** – Learn how to write a strong cover letter, how to match it to the posting and get noticed. [Zoom](#)

**Career Cruising** – Explore careers that are suited for you. Find out how to access career assessments and identify your strengths and interests. [Zoom](#)

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#### **EQUIPMENT NEEDED FOR ZOOM PRESENTATIONS:**

Computer/Laptop/Tablet/Android Phone/iPhone with microphone or headset. Please **log onto ZOOM 15 minutes prior to session** to check that both video and audio are working.

TIPS: Cell Phone Instruction: [https://youtu.be/IO206\\_NezaY](https://youtu.be/IO206_NezaY)

#### **FIRST STUDENT BUS DRIVER JOB FAIR - In Person - JULY 11, 2024 AT 10:20 a.m.**

##### **HIRING: Part-time Bus drivers**

**Requirements:** must be 21+, full G-class Ontario driver's license, pass criminal background check and vulnerable sector screening, successfully clear Ministry of Transportation medical screening, demonstrate dependability, care, and commitment to rider safety.

**Benefits:** free in-house training, enjoy regular, part-time hours, \$1,000 sign-on bonus for B or E licensed drivers!

Prepare for your in-person interview and bring two printed copies of your résumé.

**DRESS FOR SUCCESS !**

#### **PARAGON SECURITY JOB FAIR - In Person - JULY 16, 2024 AT 10:20 a.m.**

##### **HIRING: Licensed Security Guards**

**Requirements:** For full time positions must be able to work all shifts: nights, afternoons, weekends and holidays. Flexible hours for part-time positions (must be available to work minimum 30 hours per week in Toronto).

\*Eligible to work legally in Canada, valid Ontario Security Guard License, team player, positive, honest, motivated and excellent customer service skills.

Prepare for your in-person interview and bring two printed copies of your résumé.

**DRESS FOR SUCCESS !**

#### **S.R.T. MED STAFF JOB FAIR, In Person – JULY 18, 2024 AT 10:20 a.m.**

##### **HIRING: PSWs, RNs, RPNs**

- ✓ PSWs (Must have completed Ministry-approved PSW Training - 640 hours).
- ✓ RNs and RPNs (Must be Registered Nurses or Registered Practical Nurses with one year of recent community experience).

Prepare for your in-person interview and bring two printed copies of your résumé.

**DRESS FOR SUCCESS !**

#### **TD BANK CAREER INFORMATION EVENT – JULY 23, 2024 AT 1:50 p.m.**

**Kickstart Your Banking Career at YWCA Toronto's Virtual Career Information Event with TD Bank.**

**What to Expect:** Explore diverse opportunities within TD Bank and learn about different career paths available. Engage with experienced TD professionals who will provide industry advice and share valuable insights. Optimize your application with valuable tips and advice.

**Featured Jobs: Personal Banking Associate, Customer Experience Associate and Personal Banker.**

**DRESS FOR SUCCESS!**

#### **TTC TRANSIT OPERATORS: SPECIAL PROGRAM FOR WOMEN INFO SESSION – JULY 24, 2024 AT 1:50 p.m.**

Toronto Transit Commission (TTC) will provide valuable information to women job seekers about the various employment opportunities at the TTC, how to access these jobs and the hiring process. **Expect discussions about:** Career growth opportunities, competitive compensation and benefits, family and work-life balance, and in-house employee development, including classroom and online training.

**DRESS FOR SUCCESS!**

**MANY OF OUR JOB FAIRS AND INFORMATION EVENTS ARE VIA ZOOM.**

**To be invited to any online workshops and job fairs you must register your name and email with your Career Advisor or our Front Desk.**

**Please Call to Register: 416.264.5788 or email your Career Advisor**



**YWCA  
TORONTO**

NATIONAL ADVOCACY  
COMMUNITY ACTION.



**United Way**  
Greater Toronto  
FUNDED AGENCY

**EMPLOYMENT  
ONTARIO**

Your job is out there. We'll help you find it.

2425 Eglinton Avenue East, Suite 303, Scarborough | T 416.264.5788 | F 416.264.3140

Monday-Friday, 9am-5pm | [ywca-toronto.org/employment](http://ywca-toronto.org/employment) |